

**Welcome to  
Nash-Rocky Mount  
Early College  
High School**

**2010-2011**

*We're Soaring to Success  
Through*



*Rigor  
Relevance  
And Relationships*

**Student/Parent Handbook**

**2010-2011**

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Nash-Rocky Mount Early College High School  
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**Mr. Trent Mohrbutter, Principal**

*“Focused on CONTINUOUS IMPROVEMENT for every child, in every classroom, every day”*

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# Expectations

- Be Fully Present
- Be Responsible For Your  
Own Learning
- Contribute To The  
Learning Of Others
- Share Airtime
- If You Think It, Ask It!

# Habits of Mind

- **Weighing Evidence:** How do we know what is true and false? What is the evidence? Is it credible?
- **Awareness of Varying Viewpoints:** What viewpoints are we hearing? Who is the author? What are the intentions? How might it look different to someone else?
- **Seeing Connections/Cause & Effect:** Is there a pattern? Where have we seen this before?
- **Speculating on possibilities:** What if? Supposing that? Can we imagine alternatives?
- **Assessing Value:** What difference does it make? Who cares? So what?

## **PRINCIPAL'S MESSAGE**

Dear NRM Early College High School Students and Parents,

Welcome to the 2010-2011 school year! This is an incredible opportunity, and, on behalf of the faculty and staff, I am pleased to welcome you.

Many students are well on their way to achieving the goal of a high school diploma and an associate's degree, while others may have just started. Regardless, all students at the Nash-Rocky Mount Early College have at least one thing in common; excellence in academics is a priority! Fortunately, the faculty and staff share that same goals, and will work hard in the pursuit of excellence.

This handbook has been developed to help answer questions, and serve as a reference guide. Students and parents are expected to read this handbook, understand and follow the information that is provided.

Please do not hesitate to contact me if you have any questions regarding the school; its procedures, or general information. I am looking forward to a great year, and know that we will do wonderful things at the Nash-Rocky Mount Early College High School.

Sincerely,

Trent Mohrbutter, Principal

## **MISSION is...**

**“Focused on CONTINUOUS IMPROVEMENT for every child, in every classroom, every day”**

## **VISION**

Our vision is to have every student successful, responsible, engaged and contributing. Our goal is to graduate all students with a high school diploma and a 2 yr associate degree.

## **CURRICULUM**

The Nash-Rocky Mount Early College curriculum consists of the core courses that are normally offered in high school (English, math, science, and social studies) plus special electives, such as AVID, to equip students for success. Specific course offerings vary by semester based on student needs, and the availability of NCVPS courses as well. Nash Community College offers college courses that are an addendum to core courses. College courses may be taken with the approval of the guidance counselor and the principal. All appropriate prerequisites must be met. College classes and materials are provided without charge for students who successfully complete all requirements. Students completing college classes receive credit both at the high school and college level upon satisfactory course completion. All Early College students are expected to complete college course work as a part of their high school career.

## **STUDENTS**

The school is specifically for students with potential who have the ability to be high achievers and are capable of completing both college courses and honors level class work. This is an accelerated program designed for students who are driven and committed to their education. Students are expected to demonstrate their ambition and ability through:

- Daily attendance.
- A focus on learning.
- Self-responsibility.
- Partnering with teachers.
- High achievement.

## **STUDENT BEHAVIOR POLICIES** *Policy Code: 4300*

## **A. PURPOSE**

All decisions related to student behavior are guided by the board's educational objective to teach responsibility and respect for cultural and ideological differences and by the board's commitment to create safe, orderly and inviting schools. Student behavior policies are provided in order to establish: (1) expected standards of student behavior; (2) principles to be followed in managing student behavior; (3) consequences for prohibited behavior or drug/alcohol policy violations; and (4) required procedures for addressing misbehavior.

## **B. PRINCIPLES**

The reasons for managing student behavior are (1) to create an orderly environment where students can learn; (2) to teach expected standards of behavior; (3) to help students learn to accept the consequences of their behavior; and (4) to provide students with the opportunity to develop self control. The following principles apply in managing student behavior:

1. Student behavior management strategies will complement other efforts to create a safe, orderly and inviting environment.
2. Responsibility, integrity, civility and other standards of behavior will be integrated into the curriculum.
3. Disruptive behavior in the classroom will not be tolerated.
4. Consequences for unacceptable behavior will be designed to help a student learn to comply with rules, to be obedient, to accept responsibility and to develop self control.
5. Strategies and consequences will be age and developmentally appropriate.

## **C. APPLICABILITY**

Students must comply with board and school behavior policies in the following circumstances:

1. while in any school building or on any school premises before, during or after school hours;

2. while on any bus or other vehicle as part of any school activity;
3. while waiting at any bus stop;
4. during any school-sponsored activity or extracurricular activity;
5. when subject to the authority of school personnel; and
6. at any time or place when the student's behavior has a direct and immediate effect on maintaining order and discipline in the schools.

#### **D. COMMUNICATION OF POLICIES**

Board policies related to student behavior are codified in the 4300 series. At the beginning of each school year, the principal is responsible for providing each student and his or her parent or guardian with a copy of the student behavior policies and any other school rules and procedures. Students enrolling during the school year and their parents or guardians will receive a copy of the information upon enrollment.

#### **E. ENFORCEMENT**

The superintendent is responsible for supervising the enforcement of student behavior policies to ensure that school disciplinary policies are uniformly and fairly applied throughout the school system.

Legal References: G.S. 115C-47, -288, -307, -391

Cross References: Goals and Objectives of the Educational Program (policy 3000), Student Behavior Policies (all policies in the 4300 series)

Adopted: May 4, 2009

#### **NASH-ROCKY MOUNT BOARD OF EDUCATION POLICY MANUAL**

#### **AUTHORITY OF SCHOOL PERSONNEL** *Policy Code:* **4301**

The principal has the authority and responsibility to investigate and take appropriate action regarding any prohibited or criminal student behavior and any other behavior appropriately referred to him or her. The principal is responsible for informing students and parents of any

standards or rules that if violated could result in short-term or long-term suspension or expulsion.

The teacher has the authority and responsibility to manage student behavior in the classroom and while students are under his or her supervision. The teacher is expected to implement the student behavior management plan and any other school standards or rules. The teacher may develop other standards or rules consistent with the direction provided by the board and school. Every teacher, student teacher, substitute teacher, voluntary teacher, teacher assistant or other school employee is required to report to the principal all acts of violence occurring in school, on school grounds or at any school-sponsored activity.

Teachers and other school personnel have the authority to manage or remove disruptive or dangerous students from the classroom and other locations within the school building. School personnel may use reasonable force to control behavior or to remove a person from the scene in those situations when necessary:

1. to quell a disturbance threatening injury to others;
2. to obtain possession of a weapon or other dangerous object on the person, or within the control, of a student;
3. for self-defense;
4. for the protection of persons or property; or
5. to maintain order on school property, in the classroom or at a school-related activity on or off school property.

Students must comply with all directions of principals, teachers, substitute teachers, student teachers, teacher assistants, bus drivers and all other school personnel who are authorized to give such directions during any period of time when they are subject to the authority of such personnel.

Legal References: G.S. 115C-47, -288, -307, -390, -391, 391.1

Cross References: School Safety (policy 1510/4200/7270), School Plan for Management of Student Behavior (policy 4302), Rules for Use of Seclusion and Restraint in Schools (regulation 4302-R)

Adopted: May 4, 2009

**NASH-ROCKY MOUNT BOARD OF EDUCATION POLICY MANUAL**

## **SCHOOL PLAN FOR MANAGEMENT OF STUDENT BEHAVIOR** *Policy Code: 4302*

Each school must have a plan for managing student behavior that incorporates effective strategies consistent with the purpose and principles established in policy 4300, Student Behavior Policies. Schools are encouraged to seek positive, innovative and constructive methods of correcting and managing student behavior in an effort to avoid repeated misbehavior and suspension.

### **A. COMPONENTS OF THE PLAN**

The plan should address: (1) the process by which student behavior will be addressed, including any use of a disciplinary committee and the means by which students at risk of repeated disruptive or disorderly conduct are identified, assessed and assisted; (2) positive behavioral interventions and possible consequences that will be used; and (3) parental involvement strategies.

#### 1. Possible Consequences

Consequences for violating board policies or school standards or rules may include, but are not limited to, the following:

- a. parental involvement;
- b. isolation or time-out for short periods of time;
- c. behavior improvement agreements;
- d. individual or small group sessions with the school counselor;
- e. in-school suspension;
- f. detention before and/or after school or on Saturday;
- g. community service;
- h. exclusion from extracurricular activities;
- i. suspension from bus privileges;
- j. placement in an alternative school; and
- k. out-of-school suspension or expulsion.

The parent or guardian is responsible for transportation that may be required to carry out the consequence. With the exception of suspension from bus privileges, if a parent or guardian is unable to provide transportation, another consequence will be substituted.

Removal from the classroom for a long period of time, including in-school or out-of-school suspension, should be avoided unless necessary to ensure a safe, orderly environment that is conducive to

learning. The principal is authorized to remove students in accordance with board policies for prohibited or criminal conduct or for other behavior that interferes with a safe, orderly environment.

The board prohibits the use of seclusion and restraint by school personnel except as implemented consistent with G.S. 115C-391.1. The superintendent shall create regulations that describe the legal requirements for the use of seclusion and restraint within the schools. The superintendent shall ensure that copies of G.S. 115C-391.1, the law codifying the permissible use of seclusion and restraint in schools, and any board policies or administrative regulations created to implement the law are provided to school personnel and parents or guardians at the beginning of each school year.

## 2. Parental Involvement

The behavior management plan should identify when parents or guardians will be notified or involved in issues related to their child's behavior. (See policy 4341, Parental Involvement in Student Behavior Issues.)

### **B. PROCESS FOR DEVELOPING AND EVALUATING THE PLAN**

Principals are encouraged to use a team approach for developing and evaluating the school's plan to manage student behavior. On at least an annual basis, the plan should be evaluated based upon data on disciplinary actions taken and the impact on student academic performance. Principals shall report on at least an annual basis to the superintendent and the board on the effectiveness of the plan in minimizing classroom disruptions, referrals to the principal's office and use of out-of-school suspension. The report also will address the plan's effect on academic performance.

The superintendent also is encouraged to consider, develop and propose new and alternative discipline programs to the board.

### **C. MANAGEMENT OF DISRUPTIVE STUDENTS**

If, after a student receives two or more discipline referrals, a teacher finds that the student's disruptive behavior continues to interfere with the academic achievement of that student or other students in the class, the teacher may refer the matter to the School Support Team. The teacher may request that additional classroom teachers participate in the committee's proceedings. The committee shall notify the student's parent, guardian, or legal custodian and shall encourage that

person's participation in the proceedings. The committee shall review the matter and may take one or more of the following actions:

1. advise the teacher on managing the student's behavior more effectively;
2. recommend to the principal a multidisciplinary diagnosis and evaluation of the student;
3. recommend to the principal that the student be assigned to an alternative learning program; or
4. recommend to the principal that the student receive any additional services that the school or the school unit has the resources to provide for the student.

Neither students, parents nor court-appointed care givers shall have any rights under this policy to refer a disciplinary matter to this committee or to have a specific disciplinary matter referred to this committee before any discipline is imposed on the student.

Legal References: G.S. 115C-47, 105.47, -288, -307, -391, -397.1

Cross References: Student Behavior Policies (all policies in the 4300 series)

Adopted: May 4, 2009

NASH-ROCKY MOUNT BOARD OF EDUCATION POLICY MANUAL

## **INTEGRITY AND CIVILITY** *Policy Code: 4310*

All students are expected to demonstrate integrity, civility, responsibility and self-control. This expectation is directly related to the board's educational objectives for students to learn to be responsible for and accept the consequences of their behavior and for students to respect cultural diversity and ideological differences. Integrity, civility, responsibility and self control also are critical for establishing and maintaining a safe, orderly and inviting environment.

### **A. PROHIBITED BEHAVIOR**

In addition to any standards or rules established by the schools, the following behaviors are specifically prohibited as in violation of the standards of integrity and civility:

1. cheating, including the actual giving or receiving of any unauthorized assistance or the actual giving or receiving of an unfair advantage on any form of academic work;
2. plagiarizing, including the copying of the language, structure, idea and/or thought of another and representing it as one's own original work;
3. violating copyright laws, including unauthorized reproduction, duplication and/or use of printed or electronic work, computer software, or other copyrighted material;
4. violating any rules relating to computer access and acceptable use of technology (policy 3225/4312/7320, Technology Acceptable Use);
5. cursing or using vulgar, abusive or demeaning language towards another person; and
6. playing abusive or dangerous tricks or otherwise subjecting a student or employee to personal indignity.

## **B. CONSEQUENCES**

Consequences for engaging in prohibited behavior will be provided in accordance with the school's student behavior management plan (see policy 4302, School Plan for Management of Student Behavior). For repeated or serious violations of this policy, students may be suspended from school.

Legal References: 17 U.S.C. 101, 102, 106, 108, 110, 117; G.S. 115C-47, -288, -307, -391

Cross References: Goals and Objectives of the Educational Program (policy 3000), Copyright

Compliance (policy 3230/7330), School Plan for Management of Student Behavior (policy 4302)

**NASH-ROCKY MOUNT BOARD OF EDUCATION POLICY MANUAL** Code: 4310

## **DISRUPTIVE BEHAVIOR** Policy Code: 4315

An orderly school environment is necessary for teachers to be able to teach and for students to be able to learn. Students are encouraged to participate in efforts to create a safe, orderly and inviting school environment. Students also are entitled to exercise their constitutional rights to free speech as a part of a stimulating, inviting educational environment. A student's right to free speech will not be infringed upon; however, school officials may place reasonable, constitutional

restrictions on time, place and manner in order to preserve a safe, orderly environment.

Principals and teachers have full authority as provided by law to establish and enforce standards and rules as necessary to create orderly schools and classrooms.

#### **A. PROHIBITED BEHAVIOR**

Students are prohibited from disrupting teaching, the orderly conduct of school activities, or any other lawful function of the school or school system. The following conduct is illustrative of disruptive behavior and is prohibited:

1. intentional verbal or physical acts that result or have the potential to result in blocking access to school functions or facilities or preventing the convening or continuation of school-related functions;
2. appearance or clothing that (1) violates a reasonable dress code adopted and publicized by the school; (2) is substantially disruptive; (3) is provocative or obscene; or (4) endangers the health or safety of the student or others;
3. possessing or distributing literature or illustrations that significantly disrupt the educational process or that are obscene or unlawful;
4. engaging in behavior that is immoral, indecent, lewd, disreputable or of an overly sexual nature in the school setting;
5. participating in gambling or any unauthorized event, action or statement which relies on chance for the monetary advantage of one participant at the expense of others;
6. failing to observe established safety rules, standards and regulations, including on the bus and in hallways; and
7. interfering with the operation of school buses, including delaying the bus schedule, getting off at an unauthorized stop, and willfully trespassing upon a school bus.

#### **B. CONSEQUENCES**

Consequences for engaging in prohibited behavior will be provided in accordance with the school's student behavior management plan (see policy 4302, School Plan for Management of Student Behavior). For repeated or serious violations of this policy, students may be suspended from school.

Legal References: U.S. Const. amend. I; N.C. Const. art. I, § 14; G.S. 14-132, -132.2, -288.2, -288.4; 115C-47, -288, -307, -390, -391  
Cross References: School Plan for Management of Student Behavior (policy 4302)

Adopted: May 4, 2009

## **NASH-ROCKY MOUNT BOARD OF EDUCATION POLICY MANUAL**

### **STUDENT DRESS CODE** *Policy Code: 4316*

#### **A. GENERAL DRESS CODE**

The board believes that the dress and personal appearance of students greatly affect their academic performance and their interaction with other students. The board requests that parents outfit their children in clothing that will be conducive to learning. The board prohibits appearance or clothing that does the following:

1. violates a reasonable dress code adopted and publicized by the school;
2. is substantially disruptive;
3. is provocative or obscene; or
4. endangers the health or safety of the student or others.

Examples of prohibited dress or appearance include, but are not limited to, exposed undergarments; sagging pants; excessively short or tight garments; bare midriff shirts; strapless or spaghetti strap shirts; attire with messages or illustrations that are lewd, indecent or vulgar or that advertise products or services that are not permitted by law to minors; head coverings of any kind; see-through clothing; attire that exposes cleavage; any adornment, such as chains or spikes, that reasonably could be perceived as or used as a weapon; and any symbols, styles or attire frequently associated with intimidation, violence, or violent groups.

This general dress code applies to all schools. Individual schools may adopt a reasonable dress code in accordance with these guidelines or may adopt a school uniform program as outlined below. Principals shall exercise appropriate discretion in implementing dress code policies, including making reasonable accommodations on the basis of a student's religious beliefs or medical conditions.

The principal or designee may require a student who is not in compliance with this policy or a school dress code to change clothes so that he or she is in compliance. A second or repeated violation of dress code rules may result in disciplinary action.

## **B. SCHOOL UNIFORMS**

### **1. Voluntary Uniform Program**

The board recognizes that school uniforms can have positive effects on schools, such as increased student focus on instructional objectives, enhanced positive attitudes among students, greater harmony among students, and enhanced school image. Therefore, the board authorizes schools to implement a uniform program.

If a school wishes to implement or discontinue a school uniform program, the principal and staff must work with the school's Parent Teacher Organization, or appropriate parent group, to develop a school plan. The plan must address the following topics:

- a. the ways in which the uniforms contribute to the educational environment;
- b. the uniforms the students will wear (School officials must ensure that the language used in the plan is clear and easy to understand, including the specifications of all articles of clothing and footwear involved. At a minimum, the specifications should include style, cost and color.);
- c. that there are adequate provisions for all students (No student will be denied uniforms based on inability to pay. Financial arrangements must be made for families who cannot afford to purchase uniforms for their children.); and
- d. that exceptions must be made on a case by case basis to allow students to wear attire that is part of their religious practice.

A school that wishes to implement a school uniform program must survey the parents of the students in the school to determine if the parents are in favor of a school uniform program. Parents will receive one survey per child attending that school and must return the completed survey to the school for it to be counted. To proceed with the school uniform program, 65% of the surveys received must reflect that parents are in favor of the uniform program. Should this majority be achieved, the principal must submit the plan to the superintendent for his or her approval. The superintendent will then submit the plan to the board for its approval. The results will be reported back to the school.

Schools that have a voluntary uniform program and wish to discontinue it may issue surveys in the same manner as above. All schools with uniform programs will be surveyed every five years to determine whether parents support the program. In both cases, if 65% of the surveys received favor discontinuing use of uniforms at the school, the principal shall submit the plan to discontinue the uniform program to the superintendent for his or her approval. The superintendent will submit the plan to the board for its approval. The results will be reported back to the school.

## 2. Mandatory Uniform Program

The board recognizes that a safe and disciplined learning environment is the first requirement of a good school. The board acknowledges that establishing school uniforms can be a positive way to reduce discipline problems, increase school safety, minimize disruption, promote respect among students, focus on academics and learning and foster unity among students. Therefore, the board affirms its authority to mandate a uniform program at any school or grade level.

The board authorizes the superintendent to mandate a uniform program in certain schools in which he or she deems that it is needed in order to promote academic standards and minimize disruptive behavior. The superintendent or designee shall do so by developing administrative procedures in accordance with this policy, which are subject to board approval.

Legal References: G.S. 115C-47, -390, -391

Cross References: School Plan for Management of Student Behavior (policy 4302), Disruptive Behavior (policy 4315)

Adopted: May 4, 2009

## **NASH-ROCKY MOUNT BOARD OF EDUCATION POLICY MANUAL**

### **USE OF WIRELESS COMMUNICATION DEVICES** *Policy Code: 4318*

The board recognizes that cellular phones have become an important tool through which people communicate with their children. Therefore, students are permitted to possess cellular phones and other wireless communication devices on school property as long as such devices are not activated, used, displayed or visible during the instructional day or as otherwise directed by local school rules or school personnel. Wireless communication devices include, but are not limited to, cellular phones, paging devices, two-way radios and similar devices.

## **A. AUTHORIZED USE**

Administrators may authorize individual students to use wireless communication devices for personal purposes when there is a reasonable need for such communication. Teachers and administrators may authorize individual students to use the devices for instructional purposes provided that they supervise the students during such use.

Though generally use is permitted during non-instructional hours, use of cellular phones and other wireless communication devices may be prohibited on school buses when noise from such devices interferes with the safe operation of the buses. In addition, elementary and middle school students who participate in after-school programs are prohibited from using wireless communication devices for the duration of such programming.

## **B. CONSEQUENCES FOR UNAUTHORIZED USE**

School employees may immediately confiscate any wireless communication device that is on, used, displayed or visible in violation of this policy. Absent compelling and unusual circumstances, confiscated wireless communication devices will be returned only to the student's parent or guardian.

Violations of this policy will result in consequences as provided in the school's student behavior management plan (see policy 4302, School Plan for Management of Student Behavior). Aggravating factors may subject a student to more stringent disciplinary consequences, up to and including expulsion. Examples of such aggravating factors include, but are not limited to, using wireless communication devices: (1) to reproduce images of tests, to access unauthorized school information or to assist students in any aspect of their instructional program in a manner that violates any school board policy, administrative regulation or school rule; and (2) to take illicit photographs.

## **C. LIABILITY**

Students are personally and solely responsible for the security of their wireless communication devices. The school system is not responsible for the theft, loss or damage of a cellular phone or any other personal wireless communication device.

Legal References: G.S. 115C-36, -391

Cross References: School Plan for Management of Student Behavior (policy 4302), Disruptive Behavior (policy 4315)

Adopted: May 4, 2009

## **NASH-ROCKY MOUNT BOARD OF EDUCATION POLICY MANUAL**

### **TOBACCO PRODUCTS – STUDENTS** *Policy Code: 4320*

The board is committed to creating safe, orderly, clean and inviting schools for all students and staff. The board supports state laws that prohibit the sale or distribution of tobacco products to minors and that prohibit the use of tobacco products by minors. The board also supports state and federal laws that prohibit the use of tobacco products in school buildings, on school campuses, and in or on any other school property owned or operated by the school board. For the purposes of this policy, the term “tobacco product” means any product that contains tobacco and is intended for human consumption, including all lighted and smokeless tobacco products.

#### **A. PROHIBITED BEHAVIOR**

In support of the board’s commitments and state and federal law, students are prohibited from using or possessing any tobacco product (1) in any school building, on the school campus, and in or on any other school property owned or operated by the school board, including school vehicles; (2) at any school-related activity, including athletic events; or (3) at any time when the student is subject to the supervision of school personnel, including school trips.

Nothing in this policy prohibits the use or possession of tobacco products for an instructional or research activity conducted in a school building, provided that such activity is conducted or supervised by a faculty member and that the activity does not include smoking, chewing or otherwise ingesting tobacco.

#### **B. CONSEQUENCES**

Consequences for engaging in prohibited behavior will be provided in accordance with the school’s student behavior management plan (see policy 4302, School Plan for Management of Student Behavior). In providing consequences for violation of the policy, school officials are encouraged to identify programs or opportunities for students to gain a greater understanding of the health hazards for the tobacco user, the hazards of secondhand smoke, and the impact of tobacco use on efforts to provide a safe, orderly, clean and inviting school environment.

### **C. SERVICES FOR STUDENTS**

The administration shall consult with the county health department and other appropriate organizations to provide students with information and access to support systems and programs to encourage students to abstain from the use of tobacco products. The school system may, from time to time, provide free non-smoking programs and services to students in the schools.

### **D. NOTICE**

Students will be provided notice of this policy through student handbooks or other means identified by the principal. In addition, the principal shall post signs in a manner and at locations that adequately notify students, school personnel, and visitors about prohibitions against the use of tobacco products in all school facilities, on all school grounds, and at all school-sponsored events.

Legal References: 20 U.S.C.A. 6081-6084; G.S. 14-313; 115C-47, -288, -307, -391, -407

Cross References: School Plan for Management of Student Behavior (policy 4302), Smoking and Tobacco Products (policy 5026/7250)

Adopted: May 4, 2009

### **NASH-ROCKY MOUNT BOARD OF EDUCATION POLICY MANUAL**

### **DRUGS AND ALCOHOL** *Policy Code: 4325*

Unauthorized or illegal drugs and alcohol are a threat to safe and orderly schools and will not be tolerated.

#### **A. PROHIBITED BEHAVIOR**

Students are prohibited from possessing, using, transmitting, selling or being under the influence of any of the following substances:

1. narcotic drugs;
2. hallucinogenic drugs;
3. amphetamines;
4. barbiturates;
5. marijuana or any other controlled substance;
6. any alcoholic beverage, malt beverage or fortified wine or other intoxicating liquor; or

7. any chemicals, substances or products procured or used with the intention of bringing about a state of exhilaration or euphoria or of otherwise altering the student's mood or behavior.

Students also are prohibited from possessing, using, transmitting or selling drug paraphernalia or counterfeit (fake) drugs. Students may not in any way participate in the selling or transmitting of prohibited substances, regardless of whether the sale or transmission ultimately occurs on school property.

Possession or use of prescription and over the counter drugs is not in violation of this policy if possessed and used in accordance with policy 6125, Administering Medicines to Students. The principal may authorize other lawful uses of substances otherwise prohibited by this policy, such as for approved school projects.

## **B. CONSEQUENCES**

As required by policy 4335, Criminal Behavior, the principal must report to the appropriate law enforcement agency any student who has used or possessed the substances prohibited by this policy. In addition, school sanctions are as outlined below.

### Middle and High Schools

An appropriate consequence for a student who has been found to have sold or otherwise transmitted prohibited substances is presumed to be suspension for the remainder of the school year. Depending upon the circumstances, a student may be permanently expelled (see policy 4353, Long-Term Suspension, 365 Day Suspension, Expulsion). The superintendent may assign the student to an alternative program if he or she believes that it is in the student's best interest, the alternative placement is appropriate, and placement of the student will not jeopardize the safe and orderly environment of the alternative placement. If an alternative consequence is approved, the superintendent must document the basis for the alternative consequence.

A student's first violation of this policy, unless he or she is found to have sold or otherwise transmitted prohibited substances, will result in a 10-day suspension and participation in an education/counseling program in substance abuse provided by an outside agency. Failure to regularly attend and participate in the required education/counseling sessions shall result in long-term suspension. Suspension with education/counseling will be offered only once during a student's

career. Subsequent violations of this policy will result in long-term suspension unless the superintendent makes an exception.

The principal must notify the superintendent of all violations of this policy and recommend appropriate consequences. In making the recommendation to the superintendent, the principal must provide an assessment of whether any available services, such as school counseling services, an alternative school, substance abuse programs or programs provided by other agencies, would assist the student and whether any services should be a part of the consequence.

The superintendent or designee must approve any consequence for violations of this policy, including any recommendations for suspension or expulsion. A student re-entering school following treatment for substance abuse should be identified by the school as highly at-risk and provided a transition/support plan developed collaboratively by staff, parent(s) and, when appropriate, the student. The transition/support plan must include periodic monitoring. The superintendent is responsible for ensuring that this policy is fairly applied throughout the school system.

Legal References: G.S. 18B-301; 20-11(n1); ch. 90, art. 5; 115C-47, -288, -307, -390, -391

Cross References: Student Behavior Policies (policy 4300), Criminal Behavior (policy 4335), Administering Medicine to Students (policy 6125) Adopted: May 4, 2009

## **NASH-ROCKY MOUNT BOARD OF EDUCATION POLICY MANUAL**

### **THEFT, TRESPASS AND DAMAGE TO PROPERTY** *Policy Code: 4330*

The board will not tolerate theft, trespass and/or damage to property by any student. Any student exhibiting such behavior will be removed from the classroom or school environment for as long as necessary to ensure a safe and orderly environment for learning. The superintendent is responsible for ensuring that consequences for prohibited behaviors are uniformly applied throughout the school system. Except when certain consequences for misbehavior are required by law, principals in the elementary grades are directed to use good judgment and reasonable discretion in determining the appropriate consequence for violation of board policies, school standards or school rules.

## **A. THEFT**

### 1. Prohibited Behavior

Students are prohibited from stealing or attempting to steal school or private property and/or from knowingly being in possession of stolen property.

### 2. Consequences

Violation of this policy may result in short-term suspension up to 10 days, long-term suspension or expulsion. The procedures for long-term suspension or expulsion are provided in policy 4353, Long-Term Suspension, 365 Day Suspension, Expulsion. A determination of the appropriate consequence will be made in accordance with the provisions of that policy. Placement in an alternative educational setting may be made instead of suspension in accordance with policy 3470/4305, Alternative Learning Programs/Schools.

## **B. DAMAGE TO PROPERTY**

### 1. Prohibited Behavior

Students are prohibited from damaging or attempting to damage any school property or private property at any time when board policies are applicable as defined in policy 4300, Student Behavior Policies.

### 2. Consequences

Violation of this section may result in short-term suspension up to 10 days, long-term suspension, or expulsion. The procedures for long-term suspension or expulsion are provided in policy 4353, Long-Term Suspension, 365 Day Suspension, Expulsion. A determination of the appropriate consequence will be made in accordance with the provisions of that policy. Placement in an alternative educational setting may be made instead of suspension in accordance with policy 3470/4305, Alternative Learning Programs/Schools.

## **C. TRESPASS**

### 1. Prohibited Behavior

Students are prohibited from trespassing on school property. A student will be considered a trespasser and may be criminally prosecuted in any of the following circumstances:

- a. the student is on the campus of a school to which he or she is not assigned during the school day without the knowledge and consent of the officials of the school the student is visiting;
- b. the student is loitering at any school after the close of the school day without specific need or supervision; or
- c. the student has been suspended from school but appears on the property of any school during the suspension period without the express permission of the principal.

## 2. Consequences

Consequences for engaging in prohibited behavior will be provided in accordance with the school's student behavior management plan (see policy 4302, School Plan for Management of Student Behavior).

Legal References: G.S. 14-60, -87, -87.1, -132, -132.2; 115C-47, -276(r), -288, -307, -390, -391

Cross References: Alternative Learning Programs/Schools (policy 3470/4305), School Plan for Management of Student Behavior (policy 4302), Integrity and Civility (policy 4310), Criminal Behavior (policy 4335), Long-Term Suspension, 365 Day Suspension, Expulsion (policy 4353)

Adopted: May 4, 2009

### **NASH-ROCKY MOUNT BOARD OF EDUCATION POLICY MANUAL**

#### **ASSAULTS, THREATS AND HARASSMENT** *Policy*

*Code: 4331*

The board will not tolerate assaults, threats or harassment from any student. Any student exhibiting such behavior will be removed from the classroom or school environment for as long as is necessary to provide a safe and orderly environment for learning. Except when certain consequences for misbehavior are required by law, principals in the elementary grades are directed to use good judgment and reasonable discretion in determining the appropriate consequence for violation of board policies, school standards or school rules.

## **A. ASSAULT, INJURY**

### **1. Prohibited Behavior**

Students are prohibited from assaulting, physically injuring, attempting to injure or intentionally behaving in such a way as could reasonably cause injury to any other person. Assault includes engaging in a fight.

### **2. Consequences**

#### **a. General Consequences**

Violation of this section may result in short-term suspension up to 10 days, long-term suspension, 365 day suspension or expulsion. The procedures for long-term suspension or expulsion are provided in board policy 4353, Long-Term Suspension, 365 Day Suspension, Expulsion. A determination of the appropriate consequence will be made in accordance with the provisions of that policy except as otherwise provided below. Placement in an alternative educational setting may be made instead of suspension in accordance with policy 3470/4305, Alternative Learning Programs/Schools, and/or as provided in Sections A.2.b and A.2.c of this policy.

#### **b. Consequences for Serious Assaults on School Personnel**

Any student who is found by the superintendent to be at least 13 years of age and to have physically assaulted and seriously injured school personnel must be removed to an alternative educational setting in accordance with G.S. 115C-391(d2). If an appropriate alternative educational setting is not available, the superintendent, upon recommendation of the principal, must suspend the student for no less than 300 days but no more than 365 days. A student may also be expelled for assaultive conduct when his or her behavior constitutes a clear threat to the safety of others. The principal shall make recommendations to the superintendent regarding placement decisions and the recommended length of the placement or the suspension, within the limits established by law, based at least in part upon recommendations of the principal of the school that constitutes the alternative setting. This section does not apply when the student was acting in self-defense.

c. Consequences for Certain Physical Assaults of Adults and Students

Upon the recommendation of the principal, the superintendent may remove a student to an alternative educational setting if the student is at least 13 and has:

- 1) physically assaulted a teacher or other adult who is not a student;
- 2) physically assaulted another student if the assault is witnessed by school personnel; or
- 3) physically assaulted and seriously injured another student.

This section applies to behavior that occurs on school property or at a school-sponsored or school-related event. It does not apply when a student was acting in self-defense. If no appropriate alternative educational setting is available, the superintendent may suspend the student for up to 365 days. A student may also be expelled for assaultive conduct when his or her behavior constitutes a clear threat to the safety of others. The principal will make recommendations to the superintendent regarding placement decisions and the recommended length of the placement or suspension, within the limits established by law.

If the student is under age 13, the consequences for assault will be determined in accordance with the general guidelines in policy 4353, Long-Term Suspension, 365 Day Suspension, Expulsion, and the school behavior management plan (see policy 4302, School Plan for Management of Student Behavior).

**B. THREATENING ACTS**

1. Prohibited Behavior

Students are prohibited from directing toward any other person any language that threatens force, violence or disruption, or any sign or act that constitutes a threat of force, violence or disruption.

2. Consequences

Violation of this section may result in short-term suspension up to 10 days, long-term suspension or expulsion. The procedures for long-term suspension or expulsion are provided in policy 4353, Long-Term Suspension, 365 Day Suspension, Expulsion. A determination of the

appropriate consequence will be made in accordance with the provisions of that policy. Placement in an alternative educational setting may be made instead of suspension in accordance with policy 3470/4305, Alternative Learning Programs/Schools. Consequences for bomb and terrorist threats are addressed in policy 4333, Weapons, Bomb Threats, Terrorist Threats and Clear Threats to Safety, and may include a 365 day suspension.

## **C. HARASSMENT**

### **1. Prohibited Behavior**

Students are prohibited from engaging in or encouraging any form of harassment, including bullying against students, employees or any other individuals on school grounds or at school-related functions. Harassment is unwanted, unwelcomed and uninvited behavior that demeans, threatens or offends the victim and results in a hostile environment for the victim. The hostile environment may be created through pervasive or persistent misbehavior or a single incident if sufficiently severe. Harassment and bullying are further defined in policies 1735/4025/7235, Harassment Defined, and 1710/4021/7230, Prohibition Against Discrimination, Harassment and Bullying. Sexual harassment is further defined in policy 1736/4026/7236, Sexual Harassment Defined.

### **2. Consequences**

Complaints of harassment will be investigated pursuant to policy 1740/4010, Student and Parent Grievance Procedure, or policy 1745/4027, Sexual Harassment Complaint Procedure for Students. Incidents of misbehavior that do not rise to the level of harassment may violate policy 4310, Integrity and Civility, which establishes an expectation that students will demonstrate civility and integrity in their interactions with others. The consequences for harassment will be more severe than for violations of the standards of integrity and will be decided pursuant to policy 1745/4027, Sexual Harassment Complaint Procedures for Students. Consequences may include disciplinary action up to and including expulsion, as appropriate.

Legal References: G.S. 14-33, -34 to -34.2; 115C-47, -276(r), -288, -307, -390, -391

Cross References: Prohibition Against Discrimination, Harassment and Bullying (policy 1710/4021/7230), Harassment Defined (policy 1735/4025/7235), Sexual Harassment Defined (policy 1736/4026/7236), Student and Parent Grievance Procedures (policy 1740/4010), Sexual Harassment Complaint Procedures for Students

(1745/4027), Alternative Learning Programs/Schools (policy 3470/4305), School Plan for Management of Behavior (policy 4302), Integrity and Civility (policy 4310), Weapons, Bomb Threats, Terrorist Threats and Clear Threats to Safety (policy 4333), Long-Term Suspension, 365 Day Suspension, Expulsion (policy 4353)  
Adopted: May 4, 2009

**NASH-ROCKY MOUNT BOARD OF EDUCATION POLICY MANUAL**

**HAZING** *Policy Code: 4332*

The board considers any form of hazing or initiation to be inconsistent with the educational process and will be prohibited at all times. Whether on or off school property, it shall be unlawful for any student to engage in hazing, or to aid or abet any other person in the commission of hazing.

Hazing means to willfully subject another student to wear abnormal dress or costume on campus; annoy another student by playing abusive or ridiculous tricks on him or her; frighten, scold, beat or harass a student; or otherwise subject another student to personal indignity or physical injury as part of an initiation or as a prerequisite to membership into any organized group including any society, athletic team, fraternity, sorority, or other similar group.

The consequences of violations of this policy shall be in accordance with the consequences set forth in board policy 4331, Assaults, Threats and Harassment. Consequences may include disciplinary action up to and including expulsion, as appropriate. Students and parents shall be notified at the beginning of each school year of the consequences of hazing.

Hazing that meets or appears to meet the criteria for a criminal offense will be reported as soon as possible to local law enforcement.

Legal References:

Cross References: Prohibition Against Discrimination, Harassment and Bullying (policy 1710/4021/7230), Harassment Defined (policy 1735/4025/7235), School Plan for Management of Behavior (policy 4302), Integrity and Civility (policy 4310), Long-Term Suspension, 365 Day Suspension, Expulsion (policy 4353)

Adopted: May 4, 2009 **NASH-ROCKY MOUNT BOARD OF EDUCATION POLICY MANUAL**

# **WEAPONS, BOMB THREATS, TERRORIST THREATS AND CLEAR THREATS TO SAFETY**

*Policy Code: 4333*

The board will not tolerate the presence of weapons, bomb or terrorist threats, or actions that constitute a clear threat to the safety of students and employees. Any student violating this policy will be removed from the classroom or school environment for as long as is necessary to provide a safe and orderly environment for learning. Except in cases when certain consequences for misbehavior are required by law, principals in the elementary grades are directed to use good judgment and reasonable discretion in determining the appropriate consequence for violation of board policies, school standards or school rules.

## **A. WEAPONS AND WEAPON-LIKE ITEMS**

### **1. Prohibited Behavior**

Students are prohibited from possessing, handling, using or transmitting, whether concealed or open, any weapon or any instrument that reasonably looks like a weapon or could be used as a weapon. Weapons include all of the following:

- a. loaded or unloaded firearms, including guns, pistols or rifles;
- b. explosives, including dynamite cartridges, bombs, grenades or mines;
- c. knives, including pocket knives, bowie knives, switchblades, dirks or daggers;
- d. slingshots or slungshots;
- e. leaded canes;
- f. blackjacks;
- g. metal knuckles;
- h. BB guns;
- i. air rifles or air pistols;
- j. stun guns or other electric shock weapons, such as tasers;
- k. icepicks;
- l. razors or razor blades (except those designed and used solely for personal shaving);
- m. fireworks; and

- n. any sharp pointed or edged instruments except unaltered nail files and clips and tools used solely for preparation of food, instruction and maintenance.

Examples of other objects that may be considered weapons are box cutters and other types of utility blades and blowguns.

No student may knowingly or willfully cause, encourage or aid any other student to possess, handle or use any of the weapons or weapon-like items listed above. A student who finds a weapon or weapon-like item, who witnesses another student or other person with such items, or who becomes aware that another student or other person intends to possess, handle or use such items must notify a teacher or the principal immediately.

This section does not apply to pupils who are members of the Reserve Officer Training Corps and who are required to carry arms or weapons in the discharge of their official class duties, nor does this section apply to weapons used in school-approved instruction, teams or ceremonies.

The superintendent or designee shall develop administrative procedures specifying methods school administrators and personnel will use to prevent the presence of weapons or weapon-like items on school property or at school events including, but not limited to, the use of metal detectors.

## 2. Consequences

### a. General Consequences

Violation of this section may result in short-term suspension up to 10 days, long-term suspension, 365 day suspension or expulsion. The procedures for suspension or expulsion are provided in policy 4353, Long-Term Suspension, 365 Day Suspension, Expulsion. A determination of the appropriate consequence for firearms/explosives violations will be made in accordance with the provisions of that policy and Subsection A.2.b, below. Placement in an alternative educational setting may be made instead of suspension in accordance with policy 3470/4305, Alternative Learning Programs/Schools.

### b. Consequences for Firearms/Explosives Violations

As required by law, a student who brings or possesses a firearm or powerful explosive on school property or at a school-sponsored curricular or extracurricular activity must be suspended for 365 days, unless the superintendent recommends and the board approves a

modification. A firearm includes any gun, rifle, pistol or other weapon used for firing a projectile by means of an explosive charge. A firearm does not include a BB gun, stun gun, air rifle or air pistol. A powerful explosive includes a dynamite cartridge, a blasting cap, trinitrotoluene (TNT), nitroglycerin, a grenade or a mine.

A student who possesses a firearm or powerful explosive on school property also will be referred to the criminal justice or juvenile justice system. For purposes of this subsection, "school property" includes any public school building, bus, public school campus, grounds, recreational area or athletic field in the charge of the principal.

A student may not be suspended for 365 days for a weapons violation except in accordance with this subsection.

## **B. BOMB THREATS**

### **1. Prohibited Behavior**

Students are prohibited from making, aiding and/or abetting in making a bomb threat or perpetrating a bomb hoax against school system property by making a false report that a device designed to cause damage or destruction by explosion, blasting or burning is located on school property.

No student may knowingly or willfully cause, encourage or aid another student to make a bomb threat or perpetrate a bomb hoax. Any student who becomes aware that another student or other person intends to use a bomb, make a bomb threat or perpetrate a bomb hoax must notify a teacher or the principal immediately.

### **2. Consequences**

As required by law, the board will suspend for 365 days any student who:

- a. makes a false report that there is a bomb or bomb-like device located on school property or at a school-related or school-sponsored activity; or
- b. conceals, places or displays a device on school property or at a school-related or school-sponsored activity with the intent to cause others to believe the device is a bomb.

Upon the superintendent's recommendation, the board may modify the suspension. A student who violates this section also will be referred to the criminal justice and/or juvenile justice system.

## C. TERRORIST THREATS

### 1. Prohibited Behavior

Students are prohibited from making, aiding, conspiring and/or abetting in making a terrorist threat or perpetrating a terrorist hoax against school system property by making a false report that a device, substance or material designed to cause harmful or life-threatening injury to another person is located on school property.

No student may knowingly or willfully cause, encourage or aid another student to make a terrorist threat or perpetrate a terrorist hoax. Any student who becomes aware that another student or other person intends to use a device, substance or material designed to cause harmful or life-threatening illness or injury to another person, make a terrorist threat or perpetrate a terrorist hoax must notify a teacher or the principal immediately.

### 2. Consequences

As required by law, the board or superintendent will suspend for 365 days any student who:

- a. makes a false report that there is a device, substance or material designed to cause harmful or life-threatening illness or injury to another person located on school property or at a school-related or school-sponsored activity;
- b. conceals, places, disseminates or displays a device, machine, instrument, artifact, letter, package material or substance on school property or at a school-related or school-sponsored activity with the intent to cause others to believe the device is a substance or material capable of causing harmful or life-threatening illness or injury to another person;
- c. threatens to commit on school property or at a school-related or school-sponsored activity an act of terror that is likely to cause death, with the intent to cause a significant disruption to the instructional day or school-sponsored activity or which actually causes such disruption;
- d. makes a false report that there is about to occur or is occurring on school property or at a school-related or school-sponsored activity an act of terror that is likely to cause serious injury or

- death, with the intent to cause a significant disruption to the instructional day or school-sponsored activity or which actually causes such disruption; or
- e. conspires to commit any of the above-described acts.

Upon the superintendent's recommendation, the board may modify the suspension. A student who violates this section also will be referred to the criminal justice and/or juvenile justice system.

#### **D. CLEAR THREATS TO SAFETY OF STUDENTS AND EMPLOYEES**

##### **1. Prohibited Behavior**

Students are prohibited from engaging in behavior that constitutes a clear threat to the safety of other students or employees. Behavior constituting a clear threat to the safety of others includes, but is not limited to:

- a. theft or attempted theft by a student from another person by using or threatening to use a weapon;
- b. the intentional and malicious burning of any structure or personal property, including vehicles;
- c. an attack or threatened attack by a student against another person wherein the student uses a weapon or displays it in a manner found threatening to that person;
- d. an attack by a student on any employee, adult volunteer or another student that does not result in serious injury but that is intended to cause or reasonably could cause serious injury;
- e. an attack by a student upon another person whereby the victim suffers obvious severe or aggravated bodily injury, such as broken bones, loss of teeth, possible internal injuries, laceration requiring stitches, loss of consciousness, or significant bruising or pain; or whereby the victim requires hospitalization or treatment at a hospital emergency room as a result of the attack;

- f. any intentional, highly reckless or negligent act that results in the death of another person;
- g. confining, restraining, or removing another person from one place to another, without the victim's consent or the consent of the victim's parents, for the purpose of committing a felony or for the purpose of holding the victim as a hostage, for ransom, or for use as a shield;
- h. the possession of a weapon on any school property, including in vehicles;
- i. taking or attempting to take anything of value from the care, custody or control of another person or persons, by force, threat of force, or violence, or by putting the victim in fear;
- j. any unauthorized and unwanted intentional touching, or attempt to touch, by one person of the sex organ of another, including the breasts of the female and the genital areas of the male and female;
- k. the possession, manufacture, sale or delivery, or any attempted sale or delivery, of a controlled substance in violation of Chapter 90 of the General Statutes;
- l. any behavior resulting in a felony conviction on a weapons, drug, assault or other charge that implicates the safety of other persons; and
- m. any other behavior that demonstrates a clear threat to the safety of others in the school environment.

## 2. Consequences

### a. General Consequences

Violation of this section may result in long-term suspension or expulsion. In addition, violations that otherwise constitute bomb or terrorist threats under Section B or C of this policy or firearms/explosives violations under Section A.2.b of this policy may result in a 365 day suspension. The procedures for long-term suspension or expulsion are provided in policy 4353, Long-Term Suspension, 365 Day Suspension, Expulsion. A determination of the appropriate consequence will be made in accordance with the provisions of that policy. Placement in an alternative educational

setting may be made instead of suspension or expulsion in accordance with policy 3470/4305, Alternative Learning Programs/Schools.

#### b. Expulsion

Upon the recommendation of the superintendent, the board may expel a student who is 14 years of age or older if the student's behavior indicates that his or her continued presence in school constitutes a clear threat to the safety of other students or employees. In determining whether expulsion is appropriate, the board will consider the culpability of the student, the dangerousness of the student and the harm caused by the student, in accordance with policy 4353, Long-Term Suspension, 365 Day Suspension, Expulsion.

The board also may expel a student who is subject to and in accordance with policy 4260, Student Sex Offenders.

Legal References: Gun-Free Schools Act, 20 U.S.C. 7151; G.S. 14-17, -18, -27.2 to -27.5, -32, -33, -34 to -34.2, -41, -60, -69.1, -69.2, -87, -87.1, -132, -132.2, -202.1, -208.18, -269.2, 277.5; ch. 90, art. 5; 115C-47, -207, -276(r), -288, -390, -391; State Board of Education Policy SS-A-002 Cross References: Alternative Learning Programs/Schools (policy 3470/4305), Student Sex Offenders (policy 4260), Integrity and Civility (policy 4310), Disruptive Behavior (policy 4315), Theft, Trespass and Damage to Property (policy 4330), Assaults, Threats and Harassment (policy 4331), Criminal Behavior (policy 4335), Long-Term Suspension, 365 Day Suspension, Expulsion (policy 4353)

Adopted: May 4, 2009

### **NASH-ROCKY MOUNT BOARD OF EDUCATION POLICY MANUAL**

#### **CRIMINAL BEHAVIOR** *Policy Code: 4335*

Criminal or other illegal behavior is prohibited. Any student who the principal reasonably believes has engaged in criminal behavior on school premises or at school activities will be subject to appropriate disciplinary action, as stated in applicable board policies, and also may be criminally prosecuted.

School officials shall cooperate fully with any criminal investigation and prosecution. School officials shall independently investigate any criminal behavior that also violates school rules or board policy.

## **A. STUDENTS CHARGED WITH OR CONVICTED OF CRIMINAL BEHAVIOR**

If necessary, the superintendent and principal may take reasonable measures to preserve a safe, orderly environment when a student has been charged or convicted with a serious crime, regardless of whether the alleged offense was committed on school grounds or related to school activities. Depending upon the circumstances, including the nature of the alleged crime, the child's age, and the publicity within the school community, reasonable efforts may include changing a student's classroom assignment or transferring the student to another school. Transfer to an alternative school may be made in accordance with the criteria established in policy 3470/4305, Alternative Learning Programs/Schools. The student will continue to be provided with educational opportunities unless and until the student is found to have violated board policy or school rules and is suspended or expelled in accordance with procedures established in board policy.

## **B. POLICE INVESTIGATIONS**

As a general guide, outside agents should not be allowed to interrogate students on school premises during the school day, unless they are requested by school officials and/or parents in the interest of good order. Such investigations, unless the gravity is of such nature to make it illegal, impractical, or not in the best interest of the student or the school to postpone it, should be conducted in the home of the student after school hours and under the jurisdiction of the parents.

If the law enforcement officers wish to come to a school for official business, they first must contact the school administration. Law enforcement authorities shall be allowed to conduct an interview in the school only if they can show that special circumstances exist or if the interview is to be conducted at the request of the school. This determination must be made by the school principal or superintendent. Circumstances where the health, life, or safety of the child is at risk if the interview were to be conducted at home would fall within this category.

All attempts should be made to avoid embarrassing the student before his or her teachers and peers and to avoid disrupting the educational program at the school. If possible, the student's class time should not be disrupted to allow for law enforcement officers' questioning. Any questioning by law enforcement officers should be conducted in a private room or area where confidentiality can be maintained. This should be an area removed from observation by other pupils or school personnel other than the principal or designee.

If law enforcement officials are allowed to question a student at school, reasonable attempts shall be made to notify the parents except in cases of suspected child abuse or child neglect. The parent should be given the opportunity to come to the school prior to the questioning taking place. If the parents are notified and able to attend, they shall be allowed to be present at the interview. The principal or designee shall also be present at the interview.

### **C. REPORTING CRIMINAL BEHAVIOR**

The principal must report immediately to law enforcement officers and the superintendent the following acts when the principal has personal knowledge or actual notice from others that such acts occurred on school property, regardless of the age or grade of the perpetrator or victim:

1. assault resulting in serious personal injury;
2. sexual assault;
3. sexual offense;
4. rape;
5. kidnapping;
6. indecent liberties with a minor;
7. assault involving the use of a weapon;
8. possession of a firearm in violation of the law;
9. possession of a weapon in violation of the law;
10. possession of a controlled substance in violation of the law;
11. assault on school officials, employees and/or volunteers;
12. homicide, including murder, manslaughter and death by vehicle;
13. robbery; or
14. armed robbery.

Legal References: Gun-Free Schools Act, 20 U.S.C. 7151; G.S. 14-17, -18, -27.2 to -27.5, -32, -33, -34 to -34.2, -41, -60, -69.1, -69.2, -87, -87.1, -132, -132.2, -202.1, -269.2; ch. 90, art. 5; 115C-288(g)

Cross References: Alternative Learning Programs/Schools (policy 3470/4305), Theft, Trespass and Damage to Property (policy 4330), Assaults, Threats and Harassment (policy 4331), Weapons, Bomb Threats, Terrorist Threats and Clear Threats to Safety (policy 4333), School-Level Investigations (policy 4340)

Adopted: May 4, 2009

**NASH-ROCKY MOUNT BOARD OF EDUCATION POLICY MANUAL**

## **STUDENT SEARCHES** *Policy Code: 4342*

### **A. AUTHORITY TO CONDUCT SEARCHES AND SEIZURES**

School administrators have the authority to conduct reasonable searches and seize materials in accordance with this policy for the purpose of maintaining a safe, orderly environment and for upholding standards of conduct established by the board or school. This policy does not apply to investigations conducted by law enforcement officials or to investigations conducted exclusively for the purpose of criminal prosecution. Any school official carrying out a search or seizure is expected to be knowledgeable about the constitutional rights of students and the appropriate procedures for conducting the search or seizure.

A search of a student is lawful if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating a law or a school rule. A search of a student is permissible in scope when measures adopted are reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction. Reasonable suspicion is not required if a student freely, voluntarily and knowingly consents and agrees to the search of his or her person or personal effects.

A student's failure to permit reasonable searches and seizures as provided in this policy will be considered a violation of the expected standard of behavior, and appropriate consequences may be imposed.

### **B. PERSONAL SEARCHES**

A student's person and/or personal effects (e.g., purse, book bag, etc.) may be searched whenever a school authority has reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating a law or a school rule.

If a frisk or "pat down" search of a student's person is conducted, it must be conducted in private by a school official of the same gender and with an adult witness present, when feasible.

If the school official has reasonable grounds for suspecting that the student has on his or her person an item imminently dangerous to the student or to others, a more intrusive search of the student's person may be conducted. Such a search may be conducted only in private by a school official of the same gender, with an adult witness of the same gender present, and only upon the prior approval of the superintendent or designee, unless the health or safety of students will be endangered by the delay that might be caused by following these procedures.

### **C. USE OF METAL DETECTORS**

A metal detector may be used to search a student's person and/or personal effects whenever a school official has reasonable grounds for suspecting that the student is in possession of a weapon. The search must be conducted by a school official. The search will be conducted in private, when feasible.

A school official is authorized to conduct general searches of students and other persons and their personal effects with a metal detector before the person may gain entry to the school campus or any school-sponsored extracurricular activity. The search must be conducted in accordance with procedures established by the superintendent or designee. Prior to conducting general searches, school administrators must: (1) demonstrate to the superintendent the need for general searches based upon a pattern or expectation of violence or disruption; and (2) provide written notice, if feasible, to students and parents of the school policy governing general searches, but not of specific times when or places where searches will be conducted. Any search conducted pursuant to this policy must be conducted by a school official.

### **D. DESK AND LOCKER SEARCHES**

Student desks and lockers are school property and remain at all times under the control of the school. However, students are expected to assume full responsibility for the security of their desks and lockers. Student desks and lockers may not be used to store illegal, unauthorized or contraband materials. Inspections of desks and lockers may be conducted by school authorities for any reason consistent with board policies or school rules at any time, without notice, without consent, and without a search warrant. A student's personal effects found in a desk or locker, such as backpacks, gym bags or purses, may be searched only pursuant to guidelines for personal searches described above.

### **E. SEARCHES OF STUDENT MOTOR VEHICLES**

Students are permitted to park on school premises as a matter of privilege, not of right. School officials have authority to patrol student parking lots at all times to maintain safety in the parking lots. The interior of a student's motor vehicle parked on the school premises may be searched if a school official has reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating a law or a school rule.

## **F. USE OF TRAINED DOGS IN CONDUCTING SEARCHES**

With the prior approval of the superintendent, school officials may use trained dogs in inspections for illegal materials in school facilities, on school grounds and in school parking lots. All dogs must be accompanied by a qualified and authorized trainer who is responsible for the dog's actions and who is able to verify the dog's reliability and accuracy in sniffing out illegal material. Trained dogs may sniff lockers, student motor vehicles and other inanimate objects. Such inspections are not considered searches and do not require notice or consent. Dogs may not be used for random searches of students or other persons. If a school official has reasonable suspicion that a student possesses illegal material on his or her person, a dog may sniff the air near the student. Such a search will be conducted in private with the school official and an adult witness present, when feasible.

Legal References: U.S. Const. amend. IV; G.S. 115C-47, -288, -307, -391

Cross References: School Plan for Management of Student Behavior (policy 4302), School-Level Investigations (policy 4340)

Adopted: May 4, 2009

**NASH-ROCKY MOUNT BOARD OF EDUCATION POLICY MANUAL** Page 3 of 3

### **SHORT-TERM SUSPENSION Policy Code: 4351**

A short-term suspension is the denial to a student of the right to attend school and to take part in any school function for any period of time up to and including 10 consecutive school days. A short-term suspension does not include the removal of a student from class by the classroom teacher, principal or other authorized school personnel for the remainder of the subject period or for less than one-half of the school day and/or changing the student's location to another room or place on the school premises.

The principal or designee has the authority to determine when a short-term suspension is an appropriate consequence and to impose the suspension, so long as all relevant board policies are followed.

#### **A. PRE-SUSPENSION RIGHTS OF THE STUDENT**

Before a short-term suspension is imposed, a student must be afforded the following rights:

1. the student will be given an oral or written notice of the charges or allegations of misconduct against him or her;
2. if the student denies the charges or allegations, the student will be provided an explanation of the evidence school officials have; and
3. the student will be given an opportunity to present his or her side of the story.

After the above procedures have been fulfilled, the principal may then suspend the student for 10 days or less. Any student suspended who is later found to be free of any fault will be permitted to make up any missed school work and will not be penalized in any way because of absence during his or her suspension.

#### **B. NOTICE TO PARENT OR GUARDIAN**

The principal or designee shall give notice to the student's parent or guardian when a student receives a short-term suspension. The notice will include a description of the student's rights, including the following:

1. the opportunity to take textbooks home for the duration of the suspension;
2. the right to inquire about homework assignments for the duration of the suspension; and
3. the opportunity to take any quarterly, semester or grading period examinations missed during the suspension period.

Initial notice to the parent that the principal or designee has imposed a short-term suspension may be given by telephone, fax, e-mail or any other method reasonably designed to achieve actual notice to the parent. School officials also shall send the parent written notice of the information listed above and maintain a copy of the written notice in the student's educational record.

Multiple short-term suspensions for a student with disabilities will be addressed in accordance with the *Policies Governing Services for Children with Disabilities* and other applicable state and federal law.

Legal References: Americans With Disabilities Act, 42 U.S.C. 12134, 28 C.F.R. pt. 35; Individuals with Disabilities Education Act, 20 U.S.C. 1400 *et seq.*, 34 C.F.R. pt. 300; Rehabilitation Act of 1973, 29 U.S.C. 794, 34 C.F.R. pt. 104; G.S. 115C, art. 9; 115C-47, -276(r), -288, -307, -390, -391; *Policies Governing Services for Children with Disabilities*, State Board of Education Policy HSP-D-000

Cross References: School-Level Investigations (policy 4340), Parental Involvement in Student Behavior Issues (policy 4341), Removal of Student During the Day (policy 4352), Appeals of Consequences No Greater Than Short-Term Suspension (policy 4360)

Adopted: May 4, 2009

**NASH-ROCKY MOUNT BOARD OF EDUCATION POLICY MANUAL**

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Adopted: May 4, 2009

## **NASH-ROCKY MOUNT BOARD OF EDUCATION POLICY MANUAL**

### **ABSENCES/ ATTENDANCE/TARDIES**

**STUDENTS ARE EXPECTED TO ATTEND EACH CLASS EVERY DAY FOR THE ENTIRE CLASS PERIOD, INCLUDING COLLEGE CLASSES.** Students cannot benefit from instruction if they are not here. Students are expected to attend all student support sessions in order to continue enrollment in our school.

Being tardy to class is unacceptable and will be monitored daily. Conferences/telephone calls to parents or guardians will be made when students are tardy. Tardiness demonstrates a lack of regard for learning, violates the contract each student has signed, and is likely to have an adverse effect on the student's grades. **Habitual problems will result in severe consequences. Parents are asked to ensure that students attend classes daily and on time.**

ONE RESPONSIBILITY OF THE EARLY COLLEGE IS TO PREPARE STUDENTS FOR SUCCESS IN A COLLEGE ENVIRONMENT; THEREFORE, IT IS THE EXPECTATION

OF ALL STAFF THAT STUDENTS MISS NO MORE THAN 5 DAYS PER SEMESTER FOR ANY REASON (BARRING HOSPITALIZATION OR EXTREME AND PROLONGED ILLNESS DOCUMENTED BY A PHYSICIAN).

**Lack of attendance WILL result in course failure, and may result in withdrawal from NRM Early College.**

**Students may not miss more than 3 sessions in any college course. This is an Early College rule established to ensure success since Early College bears all expenses of college courses. A student who misses more than 3 classes is violating this policy and may be asked to reimburse the school for the cost of books. Nash Community College also has strict attendance guidelines to which all students must adhere. A “WA” (failure due to attendance) will automatically be the final grade given to students by college instructors for not attending class regularly. A “WA” in a college course, will result in the loss college class privileges for the following semester.**

Students missing more than five days in **each class** during a semester will be required to attend Saturday Academy (9:00 a.m.-11:30 a.m.). Students will be notified in person and by telephone (Connect Ed.) if they are to attend. In addition, students may be required to attend tutorial sessions before and/or after school.

**PARENT(S)/GUARDIAN(S) SHOULD CALL THE MORNING OF EVERY ABSENCE.** A written excuse signed by the parent is to be sent with the student upon his/her return to school. Absences will be considered unexcused until a note documenting a justifiable absence is received. Trips and special occasions should be planned during breaks and on teacher workdays. In addition, all doctor and dental appointments should be scheduled before 10:30 AM, or, on teacher workdays, and on school holidays. In instances where appointments must be scheduled during the school day, evidence should be presented to the counselor upon return. Those students who miss school time will be given an excused absence for only the time spent in the doctor’s office and a reasonable amount of travel time. All students should maintain medical notes to document reasons for excessive absences.

## ACADEMICS

All students attending the Early College have signed a commitment to earn **A's and B's**. This is the expectation. Students making good grades will be recognized both formally and informally every grading period. Students maintaining high grade point averages will graduate with honors.

Students are expected to arrive at class daily with all materials necessary for learning including their agendas, completed homework, any study guides, books, learning materials, a 3 ring binder, a pencil, a pen, and notebook paper. A lack of materials demonstrates an unacceptable lack of concern.

## CALENDAR

The Early College has its own unique calendar designed to parallel that of Nash Community College. Please refer to the schools calendar regularly or call the school for information. In addition, students and parents can use the website, or the moodle link to access the school calendar and other information. **Students are expected to attend daily whether traditional high schools are in session or not.**

## CALLING STUDENTS AT SCHOOL

Parent(s) should call the main school number, 451-2890, and ask our school secretary for assistance if there is a need to communicate with their student.

**In other words, please do not call students on their cell phones while they are at school. The section below on cell phones indicates that students with phones ON OR OUT in class will have them taken over night.**

## CARS

Students may drive to school with permission of their parents. Parking passes are now required for cars to park on campus. **Students may not go to their cars during the school day. Students may not leave campus for lunch. Students are not**

**allowed in the parking lot during the day.** Students should expect an office referral with consequences for violation of this rule. Older students with a mixture of high school and college classes may obtain parent permission to leave campus during lengthy breaks. The appropriate form must be signed and returned to the office. If a student leaves campus and returns to class tardy 3 times in a grading period, this privilege will be rescinded.

### **CELL PHONES AND ELECTRONIC DEVICES**

See Board Policy 4318

### **CLASS DUES**

Freshmen.....\$10  
Sophomores .....\$10  
Juniors .....\$10  
12<sup>th</sup> year Seniors...\$10  
13<sup>th</sup> year Seniors...\$10

Students should pay class dues to Mrs. Biggs within the first 5 weeks of school. All students must pay their dues in order to participate in any school functions including Commencement Exercises and Senior Day activities.

Students may incur certain expenses throughout the school year including library fees, paying for pictures, lost book fees and such. These are expenses that must be paid in order for a student to receive a report card or participate in school functions such as prom and graduation

### **COLLEGE COURSES**

Students are allowed to take college courses with the permission of the counselor and principal. Students demonstrating a commitment to achievement by earning A's and B's in high school classes will be encouraged to enroll in community college courses. There is no cost to the family for tuition or books for college courses during the fall and spring semesters. **Please note, however, that students wishing to enroll in summer session college classes must do so at their own expense.**

Taking a college class is a privilege, and college classes are demanding. **Students must earn a C or higher in every college class in which they are enrolled. Only C's and higher count towards the student's associate's degree and are transferable.**

If a grade of D, W, or F is earned, a student will be required to take the course over again and will not receive either high school or college credit for the course. Additionally, the student will reimburse the school for the cost of textbooks if the course is retaken. Additionally, they may be required to attend summer session at college or enroll in an online course. Again, WA's are not permitted!

Academic success is the job of each student in this school. Students should complete their job well by accepting responsibility for studying 2 hours a day, every day outside of class.

It is quite rare to have the opportunity to enroll in college without having to pay. Students should expect to spend 3 hours outside of class reading, studying, and completing course work for every hour of class time. Students enrolled in college courses are expected to strive for ZERO absences and are allowed a MAXIMUM of 3. Lack of attendance in college classes will not be tolerated. **Students not attending as required will be withdrawn from the course, and may be withdrawn from NRM Early College.**

**College instructors are not required to provide progress or attendance reports. It is the student's responsibility, to ensure that their parent/guardian(s) have access to their Campus Cruiser accounts so that their progress can be monitored.**

Students will not be allowed to drop college courses because they changed their mind or because they do not have transportation. A student should not sign up for a college course at a time that they cannot commit to attending. **You must earn a grade of at least a C or you will not receive high school or college credit for the course and you will be required to take the course again. You may also be required to reimburse the school for textbooks.**

Do NOT enroll in college classes unless you are willing to commit fully! Students unwilling, or unprepared to commit will be expected to withdraw from NRM Early College and enroll in their traditional high school. **Students withdrawn from a college class(es) because of excessive absences, or lack of effort will be**

**expected to withdraw from The Nash-Rocky Mount Early College and enroll in their traditional high school.**

All students taking courses must show a copy of the grade earned to the school counselor. Mrs. Keshia Battle, our College Liaison, is the primary contact for all college related concerns. She can be reached at 252-451-8485, or [kbattle@nashcc.edu](mailto:kbattle@nashcc.edu).

Students not adhering to Nash Community College expectations or not making adequate progress towards college credit will be withdrawn from NRM- Early College, and enrolled in their traditional school

**COMPUTERS/CALCULATORS/TEXTBOOKS**

Calculators will be returned in the same condition received or the full cost of \$125 will be paid in case of loss or damage. Textbooks for the typical college class cost approximately \$75 - \$150. This makes it imperative that books be returned, in good condition, and available for reuse. Students not returning books in appropriate conditions will be responsible for the full replacement cost of the book.

Laptops are provided to each student free of charge. However, there is a \$35 charge for insurance that students must pay. Each student must sign, and abide by the Student Laptop Computer Responsibility Agreement, below, and must be aware that the insurance carrier does not cover all parts of his or her laptop, and some damage may **not** be covered by insurance. In the case of misuse, usually determined by the insurance provider, damaged items will not be covered.

**CONFERENCES**

Parents are encouraged to stay in close contact with teachers, the guidance counselor, and the principal. Conferences are most easily scheduled between 9:30 AM-10:30 AM when teachers are readily available. Please call the school secretary if you wish to schedule a conference. Additionally, phone calls and e-mails serve as effective means of communication. We welcome your regular

communication and invite you to visit, be a guest speaker in a classroom, or join us in a variety of beneficial ways.

### **COUNSELING**

The Early College has the benefit of a full-time school counselor and a career development counselor. They serve students in a wide variety of ways including attending meetings and training off campus. They offer services through individual, small group, and classroom counseling, providing support for personal concerns, college planning, career planning, and any educational issues. The goal of services to students is to provide supports for their academic success. Any student desiring private time with a counselor should complete a Request for Counseling form, which can be obtained in the education cottage.

Students will not be allowed to leave their classroom to go to the cottage to see if a counselor is busy or to complete a request form. Requests should be completed during student breaks between classes. Teachers will only call the office for the counselor in the case of an emergency. If a student is experiencing a personal crisis, the student should arrive at school prior to 11:00 to allow time for counseling. Barring a crisis, students are to complete a request form and the counselor will schedule an appointment.

The Early College also has the benefit of a full-time career development counselor who is available to help students with college and career planning. The counselor offers a variety of supports including assistance with service learning projects, internships, portfolios and scholarship information. Students may schedule an appointment using the same procedure as for guidance.

### **EVALUATION FOR CONTINUATION**

Each student will be evaluated at the end of each semester. Student evaluation will include, but not be limited to the following:

- Attendance
- Discipline
- Commitment
- Responsibility
- Motivation

- Academic progress towards high school graduation
- Academic progress towards college graduation

Such evaluation will determine whether the student qualifies to return to Nash-Rocky Mount Early College the following semester. Students not making adequate progress will be expected to withdraw from the Nash Rocky Mount Early College, and enroll in their traditional high school.

### **EXAMS**

The State of North Carolina requires state exams for certain classes. For all course with state exams, the student must score a level 3 or 4 and demonstrate learning in order to receive credit for the course.

Nash Community College classes may, and in most cases do have final exams. Different college classes and different instructors have different rules and expectations. It is the student's responsibility to adhere to any and all NCC guidelines. Mrs. Battle, our college liaison is the contact for any questions associated with college instructors and their expectations, and/or grading practice.

### **EXPECTATIONS**

When each student was welcomed into this school he/she agreed to:

- Accept responsibility for attending all required learning sessions daily and on time.
- Accept responsibility for earning high grades, meaning A's and B's.
- Accept responsibility for self-management and displaying behavior that is appropriate for a college campus.
- Accept responsibility for representing this school to others in a positive light, meaning that Early College students shine in college classes and are impressive in every environment.
- Accept responsibility for teaming with teachers to focus on learning in the classroom.

- Accept responsibility for spending 2 hours studying and completing homework each night.
- Accept responsibility for making others feel welcome and valued.
- Accept responsibility for representing this school, your family and yourself with pride!
- Accept responsibility for success in high school, college and beyond!
- Follow all instructions

**Any student unwilling, or unable to adhere to the above expectations, or any other NRM-ECHS/NCC policies will be expected to withdraw from NRM Early College and enroll in their traditional high school.**

### **FOOD AND DRINK**

**Food and drink are not allowed in classrooms on the campus.**

This is a policy of Nash Community College. Early College students are to adhere to this, and all policies of Nash Community College.

### **INDEPENDENT STUDY**

All students who sought to enroll or re-enroll at the Early College have agreed to devote a minimum of 2 hours each night to studying, reading, and homework.

At no point should an Early College student claim that they do not have homework, or any additional studying. Time should be spent nightly whether specific assignments are required or not. One of the most productive uses of time outside of class is to read and review key points covered during class.

Students are expected to record all assignments either in their agenda or on their laptop. Students and parents should make use of the Moodle application, available through our website, to track assignments, due dates, and other important information.

### **LAPTOPS**

The Nash-Rocky Mount Early College is a 1:1 laptop initiative school. This means that each student is issued a laptop for free

except for a once a year insurance fee that all students must pay. All students must use their school issued laptops in their high school classes. Personal laptops are not permitted. Students, and their parents, will be responsible for all damages not covered by the laptop insurance. The school provides book bags to the students for the care and protection of the laptops. Students must keep their laptops with them at all times. The school will not be responsible for lost or stolen laptops.

### **MAKE-UP WORK**

Students must make arrangements to complete work missed while absent. The teacher sets the time limit. Teachers will encourage students to submit class assignments within 3-5 days. All work is to be completed promptly, typically by scheduling make-up time with teachers outside of regular class hours.

### **MEDICATION**

No staff member is to give a student any type of medication without written permission on the appropriate form signed by a physician.

### **MONEY AND OTHER VALUABLES**

Always keep your valuables in your possession. **The school cannot, and will not be responsible** for personal items including but not limited to pocketbooks, jewelry, cell phones, iPods, MP3s or other valuables left in desks, library carrels, hallways, or any other area of the campus. It is best that valuables be left at home.

### **PARENT ROLE IN DISCIPLINE**

Parents will be notified when there is a disciplinary issue with their child. A conference with the parent, student, principal, and teacher may be scheduled. Parents will be asked to support the school and assist in correcting the problem. **(This is a reminder that each student will be evaluated at the end of each semester. Students who do not take responsibility for their actions will not be recommended to return to the Early College for the coming semester.)** Certain behaviors may result in long-term suspension,

and/or withdrawal from ECHS. Such behaviors include but are not limited to:

- Non-compliance with teachers or principal
- Repeated occurrences of inappropriate behavior
- Arson or possession of an explosive or incendiary device
- Possession of a weapon
- Fighting
- Destruction of NCC property, robbery, violence or threat of violence, stealing
- Intimidation of other students/teachers (threats of any type - verbal or written)
- Disruption of school, communicating a false bomb report or perpetrating a bomb hoax, inciting or participating in student disorder.
- Drugs or alcohol use or possession
- Violations of NC criminal statutes

## **PARTNERING WITH PARENTS**

Parents and educators provide valuable supports for student success. We encourage you to work closely with us and contact the school frequently. You are invited to meet with teachers any time you wish to call and schedule. You are a welcome partner in the classroom, also. You are encouraged to take part in special school activities and to visit classrooms as often as your schedule allows.

Here are ways you can directly support teachers and contribute to your student's success:

- Demand that your student attend school daily, and arrive on time. Do not plan special activities on school days. Have the strength to say, "No!" when your student wants to stay home or leave early.
- Expect your student to study at home 2 hours each night.
- Support the school in our policy of having no cell phones, out or on during any class.
- If you hear something that causes concern, call and inquire. When you call consider that you may not have heard the entire

story or you may have heard information filtered through the lens of a teenager.

- Review progress reports and report cards. If grades are in the 80's and 90's, say and do something special. If grades are lower, sit down with your student and work out a plan for improvement.
- Do not call your student throughout the day to discuss family issues. Students become very distracted when they receive calls at school.
- Make positive statements about this school, learning and expectations you have.

### **PROFANITY**

Profanity is not permitted on the campus of Nash Community College. This is a policy of the community college and the Early College.

### **PROMOTION AND GRADUATION REQUIREMENTS**

Promotion to grade 10 – 5 units  
Promotion to grade 11 – 12 units  
Promotion to grade 12 – 20 units

\*Graduation is dependent upon meeting all current core courses and pathway requirements and earning sufficient credits PLUS...

- EARNING A PASSING SCORE ON THE READING AND MATHEMATICS SECTIONS OF THE NC COMPETENCY TEST.
- EARNING PASSING SCORES ON THE COMPUTER LITERACY AND PERFORMANCE TESTS.

The principal has the final authority in grading and classifying students.

\*High school graduation requirements vary according to the year that the student entered high school and the career track that the student is following.

GRADING SYSTEM>>>	“A”	93-100 Superior
	“B”	85-92 Above Average
	“C”	77-84 Average
	“D”	70-76 Below Average
	“E”	69-Unsatisfactory

#### STANDARDIZED GRADING BASED ON 4.00 SCALE

96-100%=4.00	89%=3.13	82%=2.25	75%=1.38
95%=3.88	88%=3.00	81%=2.13	74%=1.25
94%=3.75	87%=2.88	80%=2.00	73%=1.13
93%=3.63	86%=2.75	79%=1.88	70-72%=1.00
92%=3.50	85%=2.63	78%=1.75	
91%=3.38	84%=2.50	77%=1.63	
90%=3.25	83%=2.38	76%=1.50	

#### NORTH CAROLINA SCHOLARS PROGRAM COURSE OF STUDY REQUIREMENTS

4 units	English
4 units	Mathematics
3 units	Science
3 units	Social Studies
2 units	Foreign Language
1 unit	Health/Physical Education
2 units	Additional units
5 units	Electives
24 total	

#### **SCHEDULE**

The Nash-Rocky Mount Early College operates from 10:30 a.m. to 5:00 p.m. daily. Students may take college classes before or after regular school hours, or during breaks in their schedule of core classes. Tutorials may also be available before, 9:30-10:30, and after school, 5:00-6:00.

#### **STUDENT CENTER**

The Student Center is located on the end of the Education Cottage. It consists of a drink machine, 3 microwaves, a toaster oven, 2 refrigerators, the water cooler, and plenty of chairs and tables for students to eat and study. Please help keep the Student Center neat

and clean by cleaning up after yourself. The Student Center is open to any student for studying, working, and meals.

**STUDENT CONDUCT (in addition to afore mentioned board policy)**

Early College students are required to function within the guidelines for student conduct at Nash Community College. These guidelines are found in the Nash Community College catalog. Under the heading of Student Conduct, the following expectations and consequences are stated:

Students at Nash Community College are expected to conduct themselves as responsible adults in accordance with generally accepted standards of morality and decency at all times. The following behavior will warrant immediate termination or other disciplinary action.

1. Fighting.
2. Disruption of learning activities.
3. Damage to or destruction of College or private property.
4. Assault on a College employee, a student, or any other person while on campus.
5. Insubordination toward a College employee or showing disrespect toward an employee, student or other person.
6. Committing any act, which intimidates, threatens, degrades, or disgraces a College employee, student or other person on campus.
7. Any series of behavioral patterns that causes a faculty or staff member to seriously question the student's interest in learning.
8. Stealing or attempting to steal school property or personal property belonging to another student, employee or visitor while on campus at Nash Community College.
9. Possessing, using, transmitting or being under the influence of any narcotic, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage or any other kind of intoxicant while on campus. Students using drugs officially authorized by a physician and likely to cause impairment to performance in lab, shop, or clinical areas should consult with the instructor. Note: Using a drug officially authorized by a physician will not be considered a violation of this regulation.

10. Cheating.
11. Gambling while on campus or at a school-sponsored activity.
12. Intentionally and openly using profanity in such a manner that listeners could be embarrassed, offended or insulted.
13. Intentionally and openly engaging in obscene activities while on campus or at a school-sponsored event.
14. Illegal use of the Internet or other violation of the Internet policy.

The College, in accordance with local, state and federal statutes, will cooperate with the respective law enforcement agencies in the administration of their duties.

### **STUDENT IDENTIFICATION CARDS**

Upon initial enrollment, students will need to acquire a picture ID card from the Student Development Office located on the first floor of Building A. ALL students are required to keep their identification card with them at all times and should immediately identify themselves accurately upon request. In addition, NRM-Early College students are to have their book bags with them at all times. Use of personal book bags is not permitted, and void the laptop insurance.

### **SUMMER SCHOOL**

The Nash-Rocky Mount Early College will permit all students to take high school classes online through North Carolina Public Virtual High School during the summer months. During this time students are permitted to keep their assigned laptops for an insurance renewal fee of \$35. Students will also have to come to the Early College twice a week for mandatory tutoring sessions for the online courses.

Additionally, as noted earlier, students may take summer session college classes, but must do so at their own expense. The school will not be responsible for any and all costs associated with summer session college classes.

### **TRANSPORTATION**

Students will be able to drive to school and park on campus. Bus transportation will be provided to those students who do not drive, but students must meet at designated pick-up points. As always, riding the bus is a privilege that can be revoked if a student displays inappropriate behavior.

### **TUTORING**

A variety of tutoring opportunities are available for students throughout the school year including working with a peer tutor, working with an adult tutor, getting help from the teacher outside of class, and attending special test prep sessions near exam time. Students are expected to take advantage of these valuable resources to improve their grades.

### **VISITORS**

Students should not invite or bring friends to school during the school day. All visitors must report directly to the education cottage behind building C.

**NASH-ROCKY MOUNT SCHOOLS  
INTERNET ACCEPTABLE USE POLICY  
STUDENT-PARENT PERMISSION FORM**

The Internet provides access to computer systems located all over the world. User (and parents of user, if the user is under 18 years old) must understand that the Nash-Rocky Mount Schools cannot control the content of the information available. The valuable information and interaction accessible on this worldwide network far outweigh the inappropriate material; however, some of the information is controversial and at times offensive. The Nash-Rocky Mount School System does not condone the use of such materials and takes all reasonable precautions to block access to these materials. Within reason, freedom of speech and access to information will be honored. School employees, students and parents must be aware that access to the Internet will be withdrawn from users who do not use Internet access for acceptable purposes, who do not respect the rights of others, or who do not follow the rules, regulations, and/or policies established by their school and/or the Nash-Rocky Mount Schools.

I, \_\_\_\_\_  
(type or print student's name), understand and will abide by the Nash-Rocky Mount School System's Internet Acceptable Use rules and regulations. I further understand that any violation will result in the loss of access privileges and in school disciplinary action.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

I, \_\_\_\_\_  
(type or print parent/guardian's name), have read the Nash-Rocky Mount School System's Internet Acceptable Use rules and regulations and understand that this access is designed for educational purposes only. I also recognize that it is impossible to restrict access to all inappropriate materials. However, I accept full responsibility for my child's compliance and hereby give my permission for my child to have access to the Internet.

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

**VERFICIATION OF AGREEMENT AND SUPPORT**

Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_

I verify that I have read, understand, and agree to follow all sections of the Nash-Rocky Mount Early College High School Student/Parent Handbook.

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

*(Please print, or tear out these last signature pages. Sign and return to Ms. Braswell in the cottage/office. You may also get the forms, in person, from Ms. Braswell.)*